

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME- Phase - III
University Institute of Engineering & Technology, KUK

Dated:-04-05-2018

Subject:- Minutes of 7th BoG (UIET) meeting held on 26-04-2018.

It is submitted that the minutes of 7th BoG (UIET) meeting held on 26-04-2018

is submitted for kind approval of the Chairman (BoG, UIET).

Submitted for approval, please.

[Signature]
4/5/18

Director, UIET, KUK

Vice-Chancellor

[Signature]
07/05/18

Director, UIET

Pl. upload the approved
proceeding of BOG meeting

Coordinator, TEQIP

[Signature]
9/5/18

2484/F

OFFICE

ary No.

2484/F

09.5.18

No. TEQIP/18/52

04-05-18

By hand

University Institute of Engineering & Technology (UIET)
(A Constituent Autonomous Institute and Recognized under Section 12(B) and 2 (F) of UGC Act 1956)

Kurukshetra University Kurukshetra-136119

(Established by the State Legislature Act-XII of 1956)

Ph: 01744-239155, www.uietkuk.org

No. TEQIP-II/2018/ 59

Dated: 04-05-18

To

Chairperson,
Board of Governors, UIET,
K.U. Kurukshetra

Subject: Minutes of 7th meeting of the BoG (UIET) held on 26-04-2018 in the
Committee Room, Kurukshetra University Kurukshetra.

Sir,

We are enclosing herewith the Minutes of the 7th meeting of BoG held on 26-04-2018 for
your kind approval please.


Thanking you.

Sincerely yours,

Encl: As above.


Director, UIET

Approved, dated 8/5/18


8/5/18

University Institute of Engineering & Technology (UIET)
(A Constituent Autonomous Institute and *Recognized under Section 12(B) and 2 (F) of UGC Act 1956*)
Kurukshetra University Kurukshetra-136119
(Established by the State Legislature Act-XII of 1956)
(A+ Grade, NAAC Accredited)
Ph: 01744-239155, www.uietkuk.org

Minutes of the 7th meeting of the Board of Governors (BOG), UIET held on 26-04-2018 at 11:00 AM in the committee room (near Vice-Chancellor's office), Kurukshetra University, Kurukshetra to consider the Agenda circulated vide e-mail dated 13-05-2017.

The following members were present:-

1. **Vice-Chancellor**, Kurukshetra University, Kurukshetra. (Chairperson)
2. **Dr. K.K. Sharma**, Professor and Head, Department of ECE, MNIT, Jaipur
3. **Prof. Nagesh Thakur**, Professor, Department of Physics, Himachal Pradesh University, Shimla
4. **Sh. Sunil Kumar**, Deputy Director, SPFU, DTE Panchkula/State Govt. Nominee
5. **Dr. Rajendra Nath**, Professor, Department of Computer Science and Application, KUK
6. **Dr. Pawan K. Diwan**, Asst. Prof. (UIET, KUK)
7. **Dr. Pranay Jain**, Asst. Prof, Dept. of Biotech. Engg., UIET, KUK
8. **Dr. Sanjay Kajal**, Project Coordinator, TEQIP-III, UIET, KUK
9. **Prof. (Dr.) C. C. Tripathi**, Director, UIET, KUK (Member Secretary)

The Director (UIET) welcomed all the members of Board of Governors and introduced all the members and then with the permission of Chair took the agenda item-wise for detailed discussion.

S. No.	AGENDA ITEMS
1.	(i) To confirm the minutes of 6 th BoG meeting held on 16-05-2017 (ii) To review the progress on the decisions taken by BoG in its 6 th meeting.
2.	Allocation of TEQIP-III Project to UIET, KUK by MHRD, Govt. of India
3.	(i) To consider and approve to retain and utilize Internal Revenue Generated through a variety of resources. (ii) To approve the establishment of a sustainability fund – TEQIP III institutes will be required to deposit at least 8% of their revenue every year into sustainability fund (Four funds)
4.	To consider and empowering the BoG of the institute to fill up faculty vacancies and appointment of Assistant Professor (on contract) for a period of 11 months or longer contracts till the regular faculty members are appointed (whichever is earlier) as per University/UGC rules and Empowering the BoG to approve all activities including TEQIP activities.
5.	To consider and approve the changing pattern of Non-plan Funding to Block Grant basis to publicly funded Institutions.
6.	(i) To Consider and approve the financial autonomy to Project Director/ Project Coordinator to achieve the goals set out in IDP. (ii) To consider and approve the delegation of financial limits at different levels of functionaries.
7.	To consider and approve the TA/DA & Honorarium rules and International guidelines for International travel.
8.	To consider and approve/depute Faculty/staff for attending seminars, conferences, training program etc. within country by Project Director.
9.	(i) To consider and approve sundry expenses/allowances, refreshments and stay charges of students for attending seminars, conferences, training programs and paper presentation, industrial visits, local visits, sports activities etc. (ii) To consider and approve restriction of 09 (Nine) days for faculty trainings in active session under TEQIP-III.
10.	To consider and approve the Action Plan for 3 rd and 4 th Quarter (2017-18) under TEQIP-III
11.	Ex-post-facto approval for the decision taken by Vice-Chancellor/Director (UIET) in anticipation approval of the Board of Governor (BoG) in the following cases: (i) Approval of constitution of Internal Committees for TEQIP-III and appointment of TEQIP Coordinator as per NPIU mandate. (ii) Engagement of Chartered Accountant for the purpose of internal control/ audit of expenditures of TEQIP-III project. (iii) Engagement of TEQIP Project staff under the Project. (iv) Engagement of Part-time teacher under TEQIP-III Project for remedial classes for weak students.
12.	To consider and approval of Start-up Cell established in UIET.
13.	To consider the action taken by Vice-Chancellor in anticipation of approval of the Board of Governor for the approval of research assistantship to doctoral students under TEQIP-III for Scaling - up of Ph. D. degrees.
14.	(i) Ex-post-facto approval of the Procurement Plan under TEQIP-III. (ii) Ex-post-facto approval of the Expenditure incurred upto 31 st march 2018 under TEQIP-III.

15.	To consider and permit the Project Director/Director Institute to Sign MoU with reputed Institutions/Industries/R&D organizations for enhancing academic activities, consultancies etc.
16.	To consider and approve Academic Council, Board of Study of UIET, KUK and Finance Committee as per UGC Guidelines for Autonomous colleges 2017.
	Any other item with the permission of Chair.

AGENDA ITEM NO.-1

(i) To confirm the minutes of 6th BoG meeting held on 16-05-2017

(ii) To review the progress on the decisions taken by BoG in its 6th meeting.

Decision

The copy of minutes of 6th BoG meeting of UIET, KUK was circulated vide letter no. TEQIP-II/UIET/2017/4494 dated 16-05-2017 to all the members. Since there was no observation, BoG approved the same.

AGENDA ITEM NO.-2

Allocation of TEQIP-III Project to UIET, KUK by MHRD, Govt. of India

Decision:

The BoG Members appreciated the efforts of UIET, KUK and congratulated staff and faculty members for receiving the grant of Rs.7.00 Crores under TEQIP-III project from MHRD, Govt. of India amid tough competition. The members also felt satisfaction over the successful completion of TEQIP-II Project. Since there was no further observation, the BoG approved the same.



AGENDA ITEM NO.-3

- (i) To consider and approve to retain and utilize Internal Revenue Generated through a variety of resources.
- (ii) To approve the establishment of a sustainability fund – TEQIP III institutes will be required to deposit at least 8% of their revenue every year into sustainability fund (Four funds)

Decision:

The BoG reviewed the MoU signed between UIET, KUK and Government of Haryana and agreed in principal to consider the agenda 3(i) and 3(ii) and resolved to evaluate the case separately by a committee already constituted by Hon'ble Vice-Chancellor.

The Director, UIET also apprised the members that as per the decision of last BoG meeting, the proposal for increasing annual tuition fee to the tune of Rs.75,320/- from existing 66,320/- has been accepted by committee constituted by Vice Chancellor for SFS courses from academic session 2018-19 in light of increasing inflation and salary hike of staff and fee revised long back in the year 2011, the BoG members endorsed the same.

Handwritten signature

AGENDA ITEM NO.-4

To consider and empowering the BoG of the institute to fill up faculty vacancies and appointment of Assistant Professor (on contract) for a period of 11 months or longer contracts till the regular faculty members are appointed (whichever is earlier) as per University/UGC rules and Empowering the BoG to approve all activities including TEQIP activities.

Decision

The Director, UIET, informed the BoG members about the faculty sanction position (102 Nos.), and existing faculty positions including contract faculty (87 Nos.) and members felt satisfaction on required faculty position to cover teaching loads. The Director also informed members that in order to become eligible for NBA accreditation, the institute requires at least one Professor and one Associate Professor in each core engineering branch. The NBA accreditation will also make institute eligible for AICTE accreditation to start new programs. He further submitted that there is urgent need of appointment of regular faculty members especially at Associate Professor/ Professor level and the file for the same has already been put-up to establishment branch and action is it to be taken by Establishment Branch, KUK.

BoG considered the same, and advised Director, UIET to take up matter of advertisement with establishment branch for early action.

AGENDA ITEM NO.-5

To consider and approve the changing pattern of Non-plan Funding to Block Grant basis to publicly funded Institutions.

Decision

The members noted and resolved that UIET should prepare the detailed budgetary plan which could be submitted to Govt. of Haryana through University Accounts Branch for the release of Non-Salary Non-Plan component as per MoU signed between UIET, KUK and Govt. of Haryana.

AGENDA ITEM NO.-6

- (i) To Consider and approve the financial autonomy to Project Director/ Project Coordinator to achieve the goals set out in IDP.
- (ii) To consider and approve the delegation of financial limits at different levels of functionaries.

Decision

BoG after detailed deliberation resolved and authorized Director, UIET to approve expenditure upto Rs. 5.00 Lakhs (FIVE LAKHS) for single purchase order for the speedy implementation of TEQIP project and achieve deliverables as specified by NPIU/MHRD. Further, all purchases above Rs. 5.00 Lakhs will be executed with the approval of Vice-Chancellor. Also, the payment disbursement above Rs. 5.00 Lakhs through PFMS to various beneficiaries will be done after getting approval from Vice-Chancellor.

AGENDA ITEM NO.-7

To consider and approve the TA/DA & Honorarium rules and International guidelines for International travel.

Decision

The BoG noted the provision for International guidelines as well as TA/DA rules issued by MHRD, Govt. of India, vide letter number F. No. 16-26/2017-TS.VII dated 27-09-2017 and approved the same for all TEQIP related works/activities.

AGENDA ITEM NO.-8.

To consider and approve/depute Faculty/staff for attending seminars, conferences, training program etc. within country by Project Director.

Decision

The item was deferred as it was felt by members that there is no need for such action and advised Director, UIET to send faculty for attending various seminars, conferences, training program etc. to the reputed national institutes with the approval of Vice-Chancellor.

AGENDA ITEM NO.-9

- (i) To consider and approve sundry expenses/allowances, refreshments and stay charges of students for attending seminars, conferences, training programs and paper presentation, industrial visits, local visits, sports activities etc.**
- (ii) To consider and approve restriction of 09 (Nine) days for faculty trainings in active session under TEQIP-III.**

Decision

After detailed deliberation, the house resolved and authorized Director, UIET for following:

- (i) Approve allowances for students under TEQIP for industrial visits, attending seminars, workshops, symposium, conferences, training programs, internship in industries etc. after approval of Director, UIET.**
 - Registration fees on actual basis.
 - Travelling allowances by ordinary bus/train and daily allowance @ Rs.200/- (Two hundred only) per day per students and stay charges @ Rs.200/- (Two hundred only) per day per student.
- (ii) The house also resolved that Director, UIET may allow faculty members to avail maximum 7 (Seven) days academic leave to attend Conferences/ Workshops/ STC/ Seminars/ Training Courses/ Paper-presentation etc. for personal development in an active session/semester under TEQIP project so that teaching do not suffer.**

AGENDA ITEM NO.-10

To consider and approve the Action Plan for 3rd and 4th Quarter (2017-18) under TEQIP-III.

Decision

The BoG members suggested to Director UIET that the Quarterly action plan should be examined by Vice-Chancellor as well as BoG members before submitting to NPIU, MHRD, Govt. of India so as to make it more realistic. However, in some cases, where there is urgency, the same can be send in anticipation of approval of BoG. The house approved the action plan for 3rd and 4th Quarter already submitted to NPIU.

Further, Chairman also advised Director, UIET to hold regular BoG meeting for speedy implementation of various academic and non-academic reforms.

AGENDA ITEM NO.-11

Ex-post-facto approval for the decision taken by Vice-Chancellor/Director (UIET) in anticipation approval of the Board of Governor (BoG) in the following cases:

- (i) Approval of constitution of Internal Committees for TEQIP-III and appointment of TEQIP Coordinator as per NPIU mandate.**
- (ii) Engagement of Chartered Accountant for the purpose of internal control/ audit of expenditures of TEQIP-III project.**
- (iii) Engagement of TEQIP Project staff under the Project.**
- (iv) Engagement of Part-time teacher under TEQIP-III Project for remedial classes for weak students.**

Decision

The BoG approved the decision taken by Vice-Chancellor/Director (UIET) for engaging TEQIP staff on DC rates, CA on a monthly honorarium @ Rs.3,900/- (+GST extra) and hiring faculty @Rs.500/- per lecture, subject to maximum Rs.21,600/- per month for conducting remedial classes for weak students out of TEQIP-III Funds. Further, BoG also approved in principle the hiring of Adjunct Faculty (Industry) through advertisement as per UGC guidelines as adopted through University EC resolution and advised to explore such faculty having strong hands on experience, mentorship and expertise in developing products, start-ups and enterprises etc.

AGENDA ITEM NO.-12

To consider and approval of Start-up Cell established in UIET.

Decision

Chairman (BoG) felt satisfaction and advised Director, UIET to take-up more initiatives to promote Start-ups resulting in development of IPRs, small scale enterprises and enhanced employments of undergraduates.

AGENDA ITEM NO.-13

To consider the action taken by Vice-Chancellor in anticipation of approval of the Board of Governor for the approval of research assistantship to doctoral students under TEQIP-III for Scaling - up of Ph. D. degrees.

Decision

Since there was no observation, the BoG approved the action taken by Vice-Chancellor in anticipation of approval of the Board of Governor for the approval of research assistantship to doctoral students under TEQIP-III for Scaling-up of Ph. D. degrees

AGENDA ITEM NO.-14

- (i) Ex-post-facto approval of the Procurement Plan under TEQIP-III.**
- (ii) Ex-post-facto approval of the Expenditure incurred upto 31st march 2018 under TEQIP-III.**

Decision

Since there was no observation, the BoG approved the Procurement Plan under TEQIP-III and Expenditure incurred up to 31st march 2018 under TEQIP-III.

AGENDA ITEM NO.-15

To consider and permit the Project Director/Director Institute to Sign MoU with reputed Institutions/Industries/R&D organizations for enhancing academic activities, consultancies etc.

Decision

After detailed deliberation, it was resolved that the Project Director/Director, UIET can Sign MoU with reputed Institutions/Industries/R&D organizations for enhancing academic activities, consultancies etc. by getting examined through academic branch and following University rules.

AGENDA ITEM NO.-16

To consider and approve Academic Council, Board of Study of UIET, KUK and Finance Committee as per UGC Guidelines for Autonomous colleges 2017.

Decision

The house approved the constitution of Academic Council, Board of Studies of UIET, KUK and Finance Committee as per UGC Guidelines after getting inputs from BoG Members. The house also advised Director, UIET to put-up this agenda item for approval on separate file.

Any other item with the permission of Chair.

Since, there was no other agenda, the meeting ended with vote of thanks to the Chair.

