



KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A+' Grade, NAAC Accredited)

University Institute of Engineering & Technology (UIET)

Dated:-23-11-2019

Subject:- Minutes of 11th BoG (UIET) meeting held on 21-11-2019.

It is submitted that the minutes of 11th BoG (UIET) meeting held on 21-11-2019

is submitted for kind approval of the Chairman (BoG, UIET).

Submitted for approval, please.

[Handwritten Signature]
25/11/19

Director, UIET, KUK

Vice-Chancellor

[Handwritten Signature]
5/12/19

~~Director, UIET~~

Pl. circulate & also upload
on website.

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5/12/19

Coord (TEQIP)



OFFICE
No. 8526/F
06.12.19



University Institute of Engineering & Technology

(A constituent Autonomous Institute and Recognized by UGC under Section 12 (B) and 2(f))

Kurukshetra University Kurukshetra

(Established by the State Legislature Act XII of 1956)

(A⁺ Grade, NAAC Accredited)

Ph: 01744-239155, www.uietkuk.org

No. TEQIP-III/2019/ 13913

Dated: 25-11-2019

To

**Chairperson,
Board of Governors, UIET,
K.U. Kurukshetra**

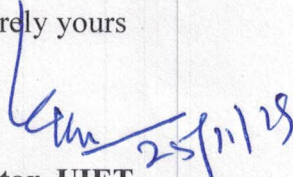
**Subject: Minutes of 11th meeting of the BoG (UIET) held on 21-11-2019 in the
Committee Room, Kurukshetra University Kurukshetra.**

Sir,

Please find enclosed herewith the Minutes of the 11th meeting of
BoG (UIET) held on 21-11-2019 for your kind approval please.

Thanking you.

Sincerely yours


Director, UIET

Encl: As above.

University Institute of Engineering & Technology (UIET)
(A Constituent Autonomous Institute and Recognized under Section 12(B) and 2 (F))
Kurukshetra University Kurukshetra-136119
(Established by the State Legislature Act-XII of 1956)
(*A+ Grade, NAAC Accredited)

Minutes of the 11th meeting of the Board of Governors (BOG), UIET held on 21-11-2019 at 03:30 PM in the Committee Room (near Vice-Chancellor's office), Kurukshetra University, Kurukshetra.

The following members were present:-

1. **Vice-Chancellor**, Kurukshetra University, Kurukshetra. **(Chairperson)**
2. **Prof. (Dr.) Kamlesh Kumar Sharma**, MNIT, Jaipur
3. **Sh. Sunil Kumar**, Deputy Director, SPFU, DTE Panchkula/State Govt. Nominee
4. **Prof. (Dr. Rajendra Nath**, Deptt. of Computer Science & App., KUK
5. **Dr. Pawan K. Diwan**, Asst. Prof. (UIET, KUK)
6. **Dr. Pranay Jain**, Asst. Prof, Dept. of Biotech. Engg., UIET, KUK
7. **Prof. (Dr.) C. C. Tripathi**, Director, UIET, KUK **(Member Secretary)**

The Director (UIET) welcomed all the members of Board of Governors and introduced all the members and then with the permission of Chair took one by one agenda items for detailed discussion.

Sr. No.	Agenda Items
1.	To confirm the Minutes of last meeting of BoG (UIET) held on 18-06-2019 and to note the Follow-up Actions.
2.	To consider and discuss the Performance Audit Report dated 22-24 August, 2019.
3.	To review the progress of TEQIP-III Project.
4.	(i). To consider and approve the GATE training fee payment from TEQIP Budget. (ii). To consider and approve the reimbursement of travel/accommodation etc. of UG students.
5.	To approve the rules and payment per lecture for Remedial Classes.
6.	To consider the payment of consultancy charges for Patent filing to the faculty members.
7.	To consider and approve the Internal Audit Report under TEQIP-III Project.
8.	To approve the updation/ revision of Procurement Plan under TEQIP-III Project.
9.	To consider the case for research assistantship out of TEQIP-III.
10.	(i) To grant approval of the decision taken by the Vice-Chancellor and Director (UIET) in anticipation approval of BoG. (ii) To approve the release of payments above Rs.50.00 Lacks through PFMS/DSC.
11.	Any other item with the permission of chair.

Agenda Item- 1

To confirm the Minutes of last meeting of BoG (UIET) held on 18-06-2019 and to note the Follow-up Actions.

Statement of Case:-

The minutes of 8th meeting of BoG of UIET, KUK which was held 04-01-2019 was circulated to members of BoG vide letter Ref. No. TEQIP-II/2019/167 dated 10-01-2019. Since there was no observation, the item is submitted for the perusal of BoG and minutes may kindly be confirmed (**Annexure – A, Page No. 8-14**) and BoG may kindly note the Follow-up Actions on the last BoG meeting's decisions:-

10 th BoG meeting Decisions	Follow-up Actions
<p>To consider and discuss the Mentor's Report of TEQIP-III project.</p> <ul style="list-style-type: none">• The purchase process to be expedite to meet the targets.• The Sr. Faculty on Professor/ Associate Professor level may be promoted for NBA accreditation.• To provide the GATE Training at campus.• To frame of policies, norms and procedures to motivate the faculty for Research Projects and consultancy work.	<ul style="list-style-type: none">• The procurement process is about to complete (90% completed).• The file for the recruitment of Prof./Assoc. Prof. was sent to Establishment Branch of the university.• GATE training has been started for the UG students.• 02 proposal has been received from faculty under R&D<ul style="list-style-type: none">➤ Dr. Monish Gupta, ECE on <i>Designing of Solar Cooking System</i>➤ Initiated by Dr. Rajesh Kalia in the guidance of Adjunct Faculty Sh. S. S. Solanki, Ex. SPM, IDDC- Hartron on <i>Display of optical images for scientific evaluation.</i>
<p>To review the progress of TEQIP-III Project and review and discuss the Performance Benchmarks.</p>	<p>The mandatory 04 performance benchmarks i.e. Twinning Score, R&D, MIS data entry, Actual expenditure 50% have been achieved out of total 05 performance benchmarks.</p>
<p>To discuss the recommendations of Academic Reforms Committee and appointment of academic auditors for each department of UIET.</p>	<p>An academic audit of B. Tech. and M. Tech. Biotechnology courses mainly Industrial Microbiology & Enzyme Technology, Food Biotechnology and Medical Biotechnology was done by Prof. Dr. Neeraj Dilbaghi, Department of Bio and Nanotechnology, GJUST Hisar on 23rd August 2019. In his report after evaluating all the question papers. Detailed syllabus and thorough examination of answer sheets, he appreciated that all the question papers have been set as per the Institute guidelines and the marking of the answer sheets was found to be appropriate Annexure-B (Page-24). The academic audit of other departments of UIET is under process.</p>

Decision

BoG noted the action taken and felt satisfied.

Agenda Item-2

To consider and discuss the Performance Audit Report dated 22-24 August, 2019.

Statement of case:-

The 3rd Performance Audit of UIET, KUK was conducted during 22-24 August, 2019 by Dr. N. K. Srinath, appointed by NPIU, his report is attached at **Annexure-C (Page-25-29)** in which the institute score is 1.41 out of 3 (3 is least grading and 1 is best grading). The institute has performed well on most of the parameters expect least obtained in the following points, needs to be looked in to further improve the overall score:-

Decision

It was resolved that all the faculty members should take responsibility and work hard to meet the requirement listed as performance parameters/ benchmarks laid down by NPIU/MHRD to safeguard reputation of the institute and university as a whole.

Agenda Item-3

To review the Performance Benchmarks of TEQIP-III Project.

Statement of Case:-

As per the targets/ benchmarks fixed by NPIU vide notification no.167-170/SPIU dated 06-11-2019 (**Annexure-D, Page 30-31**) received from SPIU, DTE, Haryana, the Performance Benchmarks are submitted for review of BoG.

Twining: Score less than 1.5	R&D (Complete any 2)*	Transition rate : SC/ST - 45%	MIS: At least 90% data entry	Actual Expenditure: 50%
Yes, 1	Yes completed. <ul style="list-style-type: none">• Patent• Industry Consultancy• Organized Hckathon (15-16 November, 19)	No, 23%	Yes	Yes, 52% Rs.3.23 Crore

Decision

BoG noted and felt satisfied.

Agenda Item-4

(i). To consider and approve the GATE training fee payment from TEQIP Budget.

Statement of Case:-

As one of the TEQIP-III Project Disbursement Link Indicators (DLI) requires to train final year engineering students to take exit examination in institutions. NPIU has designed a separate training course called “**GATE Training**” to strengthen the quality of technical education & active participation in exit exam (GATE). The training is expected to benefit the students to brush up the technical knowledge received over four years of engineering (**Annexure – E, Page – 32 to 33**).

In this regard, the proposal for providing the GATE training to the UIET students was approved by the Hon’ble Vice-Chancellor on sharing basis i.e. 60% and 40% by TEQIP-III and the beneficiary students, respectively. Further, it is submitted that the NPIU has allowed 100% payment out of TEQIP-III funds for GATE training which is being provided by the NPIU empanelled firm M/s. Engineers Academy, Jaipur at the institute as per Terms of Reference (ToR) and MoU signed between UIET and M/s. Engineers Academy, Jaipur. The BoG may approve the 100% payment of GATE training out of TEQIP-III funds, please.

Decision

It was resolved that in order to take GATE coaching/ exam seriously, 100% fee reimbursed should be made to only those students who qualify GATE examinations and submit results of GATE exams.

Agenda Item-4

(ii). To consider and approve the reimbursement of travel/accommodation fee of UG students.

Statement of Case:-

As there is provision to reimburse travel/accommodation charges for internship of engineering students after 2nd/4th and 6th semester (*Permissible and Non-permissible guidelines*). As most of our students (432) had undergone training/ internship and incurred expenditure on training/internship at various Govt./Private/Organizations. The BoG may consider and approve the reimbursement of a maximum amount of Rs.5,000/- per student for sundry expenses on account of such training / internship so that the students get benefited and encourage to this training/ internship in future. The estimated expenditure on this would be approx. Rs.21,60,000/- (Rs.5,000/- X 432 students).

Decision

BoG resolved to provide reimbursement of expenses towards summer training/ internship to the tune of Rs.5,000/- (maximum five thousand only) on submission of bills etc. and training from Government/ Standard reputed organizations. A committee be constituted by Director (UIET) to prepare the list of standard institute and Faculty In-charges to give recommendations for reimbursement as per recommendation of committee.

Agenda Item-5

To approve the rules and payment per lecture for Remedial Classes.

Statement of Case:-

As per Guidelines for Remedial classes for academically challenged students received from the funding agency for its implementation, the institute has started providing the Remedial Classes to the students who failed in last regular examination (for backlog courses) and mid-terms exams (for regular courses). Further, the faculty of UIET is conducting the remedial classes and the remuneration of Rs.700/ hour (limited to Rs.4000/day) as per guidelines notified via email dated 20-03-2019 will be paid. The expenditure is admissible under the project in component of "Improved student learning" (1.3.2.1), therefore, the BoG (UIET) may consider and approve the rules of payments per lecture for Remedial Classes (**Annexure-F, Page – 34 to 35**).

Decision

It was resolved that faculty taking remedial classes may be given remuneration @Rs.700/- per hour, subject to maximum of Rs.1400/- for two hours of classes per day. Further, quality of teaching be also ensured by monitoring the results of students who have attended such remedial classes.

Agenda Item-6

To consider the payment of fee and facilitation charges for filing Patent by the faculty members and students.

Statement of Case:-

As per Performance Benchmarks of TEQIP-III, the Patent filing is an important benchmark under R&D activities for which there is provision to reimburse the payment of fee and facilitation charges for filing patent by the faculty and students as per email letter dated 08-11-2019, received from NPIU (**Appendix -1**). Therefore, BoG may consider and approve to reimburse the fee and facilitation charges upto Rs.30,000/- (maximum) for filing Patent out of TEQIP-III Budget – Research & Development.

Decision

Resolved to reimburse the expenses on patent filling fee/ facilitation charges etc. to the tune of Rs.30,000/- maximum (Thirty thousand). The patent rights shall be jointly shared by institute and faculty/ students.

Agenda Item-7

To consider and approve the Internal Audit Report under TEQIP-III Project.

Statement of Case:-

The Internal Audit Report of CA Rakesh Dhall & Associates from 01-04-2019 to 30-09-2019 has been submitted to the NPIU for further necessary action. The observations of Internal Auditor are being looked in and appropriate action is being taken. The said report is submitted for kind consider and approval of BoG. (**Annexure- G, Page 36 to 53**)

Decision

BoG noted and felt satisfied.

Agenda Item-8

To approve the updation/ revision of Procurement Plan with approval of the Director (UIET) and Hon'ble Vice-Chancellor under TEQIP-III Project.

Statement of Case:-

The updation/ revision of procurement plan was entered in PMSS as per project norms with approval of the Director (UIET) and Hon'ble Vice-Chancellor so as to materialize the purchases of laboratory items as per new/ various lab requirements. The BoG may kindly grant the approval of revised procurement plan attached at **Annexure-H, Page-54.**

Decision

Resolved that the action taken by the Director/ Vice-Chancellor as above be approved.

Agenda Item-9

- i. To consider the revision of emoluments of research assistantship out of TEQIP-III.**

Statement of Case:-

A public notice vide F.No.11-5/2018 (SA-1) dated 03-06-2019 issued by UGC for revision of Fellowship amount under UGC scheme of JRF & SRF (**Annexure – I, Page 55 to 58**) in which the revised rates will be applicable w.e.f. 01-01-2019 are reproduce as under:-

Name of Fellowship Scheme	Existing Fellowship Amount (Per month)	Revised Fellowship Amount (Per month) w.e.f. 01-01-19
Junior Research Fellow (JRF)	Rs.25,000/- P.M.	Rs.31,000/- P.M.
Senior Research Fellow (SRF)	Rs.28,000/- P.M.	Rs.35,000/- P.M.

Since, 03 SRF and 02 JRF are getting research assistantship on the existing rates out of TEQIP-III funds, the BoG may consider and approve the revision of revised emoluments of research assistantship out of TEQIP-III funds w.e.f. 01-01-2019 till the availability of funds.

Decision

BoG approved and advised that it should be awarded strictly according to eligibility mentioned in the UGC/AICTE/DST notification/TEQIP guidelines.

Agenda Item-9

- ii. To consider the case of assistantship of Sandeep Kumar, Ph.D. student, ECE, UIET

Statement of Case:-

Sandeep Kumar, Ph.D. student of ECE, UIET was receiving PM fellowship for doctoral research from 01-04-2016 to 31-03-2017. Further, he has been receiving TEQIP-III assistantship from 01-06-2018 to 30-09-2019. The in between period i.e. from 01-11-2017 to 31-05-2018 (seven months) assistantship was not released by PM fellowship. Now, as Sandeep Kumar has requested that he has not availed any assistantship during 01-11-2017 to 30-05-2018 (from the starting date of TEQIP-III) and has done his research in UIET research lab, his case of an amount of Rs.2,15,600/- (for 07 months @ Rs.30,800/- p.m.) is submitted for consideration and approval for the release of assistantship for above said period.

Decision

BoG considered and regretted.

Agenda Item-10

- (i) To approval of the expenditure on decision taken by Director (UIET) and the Vice-Chancellor in anticipation approval of BoG.

Statement of Case:-

The expenditure is done based upon the expenditure allocated by NPIU in different quarters. An expenditure worth Rs.2,05,58,550/- (**Annexure-J, Page No. 59 to 69**) has been incurred since last BoG meeting held on 18-06-2019 under various budget heads i.e. procurement of good, improvement in teaching, enhancement of Research and development, student employability, establishing twinning system, incremental operating cost etc. have been done with approval of Director (UIET) and Hon'ble Vice-Chancellor in anticipation approval of BoG.

A total of expenditure of Rs.3.23 Crore has been incurred on various activities till 19th November, 2019 since the inception of project as under:-

Sr. no.	Budget Head	Total Budget Life Allocation (in lakhs)	Expenditure till 19-11-2019 (in lakhs)
1.	Procurement	315.00	184.42
2.	Academic Processes	252.00	110.39
3.	Incremental Operating Cost	63.00	28.60
	Total	630.00	323.41

Decision

Resolved that the action taken by the Director/ Vice-Chancellor as above be approved.

Agenda Item-10

(ii) To approve the released payments above Rs.50.00 Lacks through PFMS/DSC.

Statement of Case:-

The Computer Systems valued at Rs.71,99,475/- of procurement package name/ code (CSED-01 Computer Systems (TEQIP-III/HR/uiek/2)) were purchased. As the Items against the said package were installed satisfactorily, so the payment of same was released to the vendor M/s. Chawla Digital System Pvt. Ltd., Chandigarh with the approval of the Hon'ble Vice-Chancellor.

As per the TEQIP Mandate, BoG has been empowered for financial power of more than Rs.50 Lac. In PFMS, financial limits of DSC of Director will be required to be set for all payments above Rs.50 lakh, considering non-availability of DSC for Chairman (BOG). It is submitted that for processing payment the Project Director, TEQIP-III may kindly be empowered to exercise BoG's financial power for this case.

Further, the TEQIP office has issued a Purchase Order of Rs.60,75,961.60 to the M/s. AV Abacus International Pvt. Ltd., Karnal with the approval of the Vice-Chancellor for the procurement of Computer Workstations, Qty. 40. The Item(s) are about to received and after installation and satisfactory acceptance of all the Computer Workstations, Project Director (TEQIP-II) may be authorized for the payment of Rs.60,75,961.60/-, accordingly.

Decision

BoG allowed to exercise the power of BoG by Director (UIET) to use DSC in PFMS for release of payment of more than Rs.50.00 Lakhs (Fifty Lakhs).

Agenda Item-11

Any other item with the permission of Chair

Statement of Case:-

Director (UIET)/ Project Director, TEQIP-III apprised house that performance of TEQIP-III project is satisfactory and expenditure made are upto the mark, therefore, institute may be allowed to request National Project Advisor, NPIU/TEQIP to lift the curtailment of 10% of Project Life Allocation.

Decision

The BoG approved and asked to write to NPIU.

Since, there was no other item, the meeting ended with vote of thanks to the Chair.

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25/11/19