



# KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A+' Grade, NAAC Accredited)

## TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME- Phase - III University Institute of Engineering & Technology (UIET)

Dated:-24-06-2019

Subject:- Minutes of 10<sup>th</sup> BoG (UIET) meeting held on 18-06-2019.

It is submitted that the minutes of 10<sup>th</sup> BoG (UIET) meeting held on 18-06-2019 is submitted for kind approval of the Chairman (BoG, UIET).

Submitted for approval, please.

*[Signature]*  
27/6/19  
Director, UIET, KUK

Vice-Chancellor

*[Signature]*  
1/7/19

~~Director, UIET~~

Pl. notify to all concerned.

*[Signature]*  
1/7/19

Coordinator, TEQIP

VCE OFFICE  
3797/P  
28.6.19

No. TEQIP/2019/208  
Dated: - 27/06/2019



# University Institute of Engineering & Technology

(A constituent Autonomous Institute and Recognized by UGC under Section 12 (B) and 2(f))

## Kurukshetra University Kurukshetra

(Established by the State Legislature Act XII of 1956)

(A<sup>+</sup> Grade, NAAC Accredited)

Ph: 01744-239155, www.uietkuk.org

No. TEQIP-III/2019/ 208

Dated: 27-6-19

To

Chairperson,  
Board of Governors, UIET,  
K.U. Kurukshetra

**Subject: Minutes of 10<sup>th</sup> meeting of the BoG (UIET) held on 18-06-2019 in the Committee Room, Kurukshetra University Kurukshetra.**

Sir,

Please find enclosed herewith the Minutes of the 10<sup>th</sup> meeting of BoG (UIET) held on 18-06-2019 for your kind approval please.

Thanking you.

Sincerely yours

Director, UIET

Encl: As above.

**University Institute of Engineering & Technology (UIET)**  
**(A Constituent Autonomous Institute and Recognized under Section 12(B) and 2 (F))**  
**Kurukshetra University Kurukshetra-136119**  
(Established by the State Legislature Act-XII of 1956)  
(\*A+ Grade, NAAC Accredited)

Minutes of the 10<sup>th</sup> meeting of the Board of Governors (BOG), UIET held on 18-06-2019 at 03:30 PM in the Committee Room (near Vice-Chancellor's office), Kurukshetra University, Kurukshetra.

**The following members were present:-**

1. **Vice-Chancellor**, Kurukshetra University, Kurukshetra. **(Chairperson)**
2. **Sh. Sunil Kumar**, Deputy Director, SPFU, DTE Panchkula/State Govt. Nominee
3. **Dr. Pawan K. Diwan**, Asst. Prof. (UIET, KUK)
4. **Dr. Pranay Jain**, Asst. Prof, Dept. of Biotech. Engg., UIET, KUK
5. **Mr. Rahul Gupta**, Project Coordinator, TEQIP-III, UIET, KUK
6. **Prof. (Dr.) C. C. Tripathi**, Director, UIET, KUK **(Member Secretary)**

The Director (UIET) welcomed all the members of Board of Governors and introduced all the members and then with the permission of Chair took one by one agenda items for detailed discussion.

Sr. No.	Agenda items
1.	To confirm the Minutes of last meeting of BoG (UIET) held on 04-01-2019, 07-06-2019 (Through Email) and to note the Follow-up Actions.
2.	To consider and discuss the Mentor's Report of TEQIP-III project.
3.	To review the progress of TEQIP-III Project and review and discuss the Disbursement Linked Indicators (DLIs.)
4.	To review the recommendations of Academic Reforms Committee and appointment of academic auditors for each department of UIET.
5.	To grant Ex-post-facto approval of the decision taken by the Vice-Chancellor and Director (UIET) in anticipation approval of BoG.
6.	Any other item with the permission of chair

## Agenda Item- 1

(i) To confirm the Minutes of 08<sup>th</sup> meeting of BoG (UIET) held on 04-01-2019 to note the Follow-up Actions.

### Statement of Case:-

The minutes of 8<sup>th</sup> meeting of BoG of UIET, KUK which was held 04-01-2019 was circulated to members of BoG vide letter Ref. No. TEQIP-II/2019/167 dated 10-01-2019. Since there was no observation, the item is submitted for the perusal of BoG and minutes may kindly be confirmed (**Annexure – A, Page No. 8-14**) and BoG may kindly note the Follow-up Actions on the last BoG meeting's decisions:-

8 <sup>th</sup> BoG meeting Decisions	Follow-up Actions
To consider and discuss the 1 <sup>st</sup> performance audit report of TEQIP-III project.	<ul style="list-style-type: none"><li>• Twinning Activities has been planned to score at least 11 points in twinning section.</li><li>• Interim performance audit is need to be planned in last week of June, 2019.</li></ul>
To consider and approve the mandatory Twinning Activities with the Mentee Institute i.e. Institute of Technology, Gopeshwar, Utrakhand.	<ul style="list-style-type: none"><li>• Director, TEQIP Coordinator, faculty members and supporting staff have visited IT, Gopeshwar (Mentee institute) for different activities.</li><li>• 18 students of IT Gopeshwar are coming for NIELIT summer internship at UIET.</li><li>• Collaborative research proposal is submitted under TEQIP-III</li></ul>
To consider and approve Academic Reform Committee's recommendations for its implementation	Coding system for answer sheets and blind paper checking is implemented from May, 2019 exams.
To consider and approve seed grant for R&D proposal for faculty/student of UIET.	No proposal received.
To consider the policy of Ph.D. assistantship to students.	As there is sufficient funds are available in the TEQIP Academic Processes (2.80 Crore) so case by case basis approval will be taken on need basis and only 02 cases has been received for this year and may be approved, please.
To pursue the 1st Internal Audit Report and Statutory Audit Report of TEQIP-III project for the F.Y. 2017-18.	The Report has been sent and accepted by NPIU, MHRD.

### Decision

BoG noted the action taken and advised institute faculty members and BoG members of the institute to take ~~more~~ responsibility of the project activities, pro-actively. Further, the efforts shall be carried out to help the Mentee institute so as to maintain the reputation of institute as Mentor institute.

- (ii) To confirm the Minutes of 9<sup>th</sup> meeting of BoG (UIET) held on 07-06-2019 through email circular and to note the Follow-up Actions.

**Statement of Case:-**

The 9<sup>th</sup> meeting of BoG (UIET) was held on 07-06-2019 through email circular and the agenda items were approved by the BoG members. BoG may kindly note the Follow-up Actions on the last BoG meeting's decisions:-

9 <sup>th</sup> BoG meeting Decisions	Follow-up Actions
<ul style="list-style-type: none"> <li>• Approval of Statutory Audit Report for F.Y. 2018-19 (Annexure – B, Page15 to30.</li> <li>• Approval of Governance Self Review to be submitted. (Annexure – C, Page 31 to 35.</li> </ul>	The Reports has been sent and accepted by NPIU, MHRD.

**Decision**

BoG noted the action taken and expressed satisfaction. It was also decided to plan/develop annual calendar of BoG meetings and the forthcoming meetings of BoG (UIET) proposed to be held in 2019-20 as per below tentative schedule:-

Meeting	Month & Year	Week/date
11 <sup>th</sup> meeting of BoG	August, 2019	In the 3 <sup>rd</sup> week
12 <sup>th</sup> meeting of BoG	November, 2019	In the 3 <sup>rd</sup> week
13 <sup>th</sup> meeting of BoG	February, 2020	In the 3 <sup>rd</sup> week
14 <sup>th</sup> meeting of BoG	May, 2020	In the 3 <sup>rd</sup> week

## Agenda Item-2

To consider and discuss the Mentor's Report of TEQIP-III project.

### Statement of case:-

The mentoring under TEQIP-III has been conducted by the Mentor, appointed by NPIU, Dr. N. K. Mehta, Professor, IIT, Roorkee from 21<sup>st</sup> to 22<sup>nd</sup> May, 2019. Various meetings and discussion were held between Prof. N. K. Mehta and faculty members, non-teaching staff and the students of UIET. The major observations are as under:-

- Rs.1.1 Crore has already been spent and about 70% of total fund will need to be utilized till Sept. 2019. Due to Code of Conduct the major purchase like Desktops, Engine Lab, HPLC has not been initiated. The purchases now need to be expedite on priority basis to meet the targets.
- DR (Estblt.) The Senior Faculty on Professor/Associate Professor Level may be promoted, if eligible/Recruited on priority basis so that SAR can be uploaded and NBA Accreditation can be pursued.
- GATE training should be provided in Campus. It has been observed that students are not interested for in-campus training. Institute should find out way to support the students financially if possible even if they take coaching from any other institute and qualify the GATE exam.
- There is almost total absence of sponsored research and consultancy work in the Institute, Faculty should be encouraged to write proposals for sponsored R & D. Further, to promote consultancy work, each Department should prepare a brochure highlighting the available manpower and infrastructure/ instrumentation/ equipment's resources and the areas of expertise. This will help in promoting the visibility of the institute as a viable center for consultancy work. The University/Institute may simultaneously take up the framing of policies, norms and procedures that would motivate the faculty to take up R&D and consultancy projects.

The detailed Mentor Report is submitted for kind discussion and approval please. (Annexure-D, Page No. 36-42).

### Decision

It was resolved that institute to act immediately on the recommendation of Mentor, TEQIP-III and do the needful on priority basis. The proceeding be also forwarded to all concerned for necessary action.

### **Agenda Item-3**

**To review the progress of TEQIP-III Project and review and discuss the Disbursement Linked Indicators (DLIs.)**

#### **Statement of Case:-**

- As expenditure need to be expedited to meet NPIU requirement of 70% of procurement budget before September 2019, the Action Plan (July to September, 2019-20) has been submitted to NPIU for allocation of funds with major packages under approved Procurement Plan of TEQIP-III, UIET like Computer Systems (Rs.87.00 Lakhs), HPLC System (Rs 16.00 Lakh), MED- I.C. Engine Lab. (Rs.20.00 Lakhs), MED - I.C. Engine Research Lab. (Rs.21.00 Lakh) etc. which have already been initiated and will be procured in the next quarter i.e. upto August/ September, 2019 to achieve the requisite target DLIs i.e. Rs.2.60 Crore.
- Twinning activities has been expedited in this quarter and an interim performance audit needs to be done in last week of June.
- Collaborative Research proposal has been submitted to NPIU.
- MIS data related with student's transition rate, internships, GATE pass percentage, faculty's publication, conferences, seminars etc. is filled up to date and satisfactory.
- 03 meetings of BoG (UIET) have been conducted in Academic Year 2018-19.

#### **Decision**

**BoG resolved and advised faculty members to work hard to meet the project DLIs and expectations of funding agency.**



#### **Agenda Item-4**

**To review the recommendations of Academic Reforms Committee and appointment of academic auditors for each department of UIET.**

#### **Statement of Case:-**

The Outcome Based Education (OBE) is mandatory requirement of NBA. The OBE focus upon the quality of education, quality of teaching pedagogy, transparency and student's satisfaction. The Academic Audit is a well defined process which need to be implemented in each department of UIET for Academic Year 2018-19.

1. Internal/External exams conducted during 2018-19.
2. Rubrics followed during the course.
3. Course File.
4. Any other item related to exams.

The following Academic Audit Committee for each department may be approved:-

1. Director (UIET)
2. Outside subject Expert (to be nominated by BoG/Director, UIET).
3. Concerned Faculty In-charge.
4. Any Senior Faculty of the institute (to be nominated by Director, UIET).

#### **Decision**

**The proposal was approved and it was resolved to proceed with academic audit to enhance students satisfaction and embed accountability/transparency in the examination related works.**

### Agenda Item-5

To grant approval of the decision taken by the Vice-Chancellor and Director (UIET) in anticipation approval of BoG.

#### Statement of Case:-

The expenditure is done based upon the expenditure allocated by NPIU in different quarters. An expenditure worth Rs.33,93,844/- (Annexure-E, Page No. 43-52) has been incurred under various budget heads i.e. procurement of good, improvement in teaching, enhancement of Research and development, student employability, establishing twinning system, incremental operating cost etc. in anticipation approval of BoG (UIET).

A total of expenditure of Rs.1,08,38,066/- has been incurred out of various budget till 17<sup>th</sup> June, 2019 since the inception of project as under:-

Sr. no.	Budget Head	Total Budget Life Allocation (in lakhs)	Expenditure till 17-06-2019 (in lakhs)
1.	Procurement	350.00	23.44
2.	Academic Processes	280.00	66.38
3.	Incremental Operating Cost	70.00	18.55
	<b>Total</b>	<b>700.00</b>	<b>108.38</b>

#### Decision

Expenditure of Rs. 108.38 Lakhs as on 17-06-2019 from the beginning of project was approved. Further, it was resolved to expedite the procurement etc. to meet the expenditure of procurement budget of 70% of allocated Rs.3.50 Crore and project expenditure targets of 50% of PLI upto September, 2019.

**Any other item with the permission of Chair**

Since, there was no other agenda, the meeting ended with vote of thanks to the Chair.

